

## NorCalPCA Board Meeting

4/15/2018

Attendees: Cassie, Lila, Sandrena, Ella, Noah, Jeff, Holly, Kathleen, Jesse, Jeremy, Jenna, Michael H, Kristen, Nancy, Derek

### 1. Mini-Board Meeting

- a. Lila officially called meeting to order
- b. Vote on what lead/chair/coordinator should be called
  - i. Ella suggests not chair because implies committee
  - ii. Lila motions for person leading focus area to be referred to as coordinator (not chair or leader)
  - iii. Michael seconds the motion
  - iv. Motion is unanimously passed
  - v. Grant person is liaison not coordinator because is point person working in connection to committee, not leading the focus area
- c. Vote on membership committee establishment
  - i. Noah motions for the establishment of a membership committee
  - ii. Cassie seconds the motion
  - iii. Motion is unanimously approved
- d. Vote to approve budget
  - i. Will work on calendaring schedule to make sure have approved in advance
  - ii. Lila motion to approve budget proposed by Terry covering the time period from now until Sept 18, 2018
  - iii. Nancy seconds the motion
  - iv. Motion unanimously approved
- e. Vote to approve board meeting schedule
  - i. Lila moves to approve the future board meeting schedule
  - ii. Derek seconds the motion
  - iii. Motion unanimously approved
  - iv. Lila will e-mail the schedule to the board and send calendar invites
- f. Vote to approve February/March minutes
  - i. Lila motioned to approve the February and March meeting minutes as posted in Google Drive folder
    1. Ella posts meeting notes to the website after they are approved
  - ii. Noah seconds the motion
  - iii. Motion unanimously approved
  - iv. Jesse and Jeff abstain
- g. Vote to end meeting
  - i. Lila motioned to end meeting
  - ii. Jesse seconded
  - iii. Motion unanimously approved